MYND Practice Privacy Notice

Last updated: September 2026

At MYND Practice, we take your privacy seriously. This Privacy Notice explains how we collect, use and protect your personal information when you contact us or use our autism assessment service.

We handle your information in accordance with the **UK General Data Protection Regulation (UK GDPR)** and **Data Protection Act 2018**.

What information do we collect?

Depending on your use of our service, we may collect:

- Your name and contact details
- Date of birth and relevant personal information
- Information about your developmental history, mental health and wellbeing
- Information relevant to your autism assessment
- Information provided by parents, carers, family members or other professionals involved in your assessment
- Information submitted through our website, forms or other correspondence

Some of this information is **special category data**, such as health information.

How do we use your information?

We use your information to:

- Arrange/provide the autism assessment/ Communicate with you about the assessment
- Prepare your assessment report and recommendations
- Maintain accurate clinical records
- Manage payments and administration
- Respond to questions, feedback or complaints
- Monitor and improve the quality and safety of our service
- Meet our legal, professional and regulatory responsibilities

We will only use your information where we have a lawful basis to do so.

Confidentiality

Information shared with MYND Practice is treated confidentially and stored securely.

We will only share information where there is an appropriate lawful basis. This may include sharing information with professionals involved in your care, where appropriate, or where we have a legal or safeguarding obligation to do so.

Where possible and appropriate, we will discuss this with you.

How do we protect your information?

We use appropriate technical and organisational measures to protect your information from unauthorised access, loss, misuse or inappropriate disclosure.

Access to personal information is limited to those who need it for legitimate professional or administrative purposes.

How long do we keep your information?

We retain personal and clinical information only for as long as necessary and in accordance with applicable legal, professional and regulatory requirements.

When information is no longer required, it will be securely deleted or disposed of.

Your rights

Depending on the circumstances, you have rights under data protection law to:

- Request access to the information we hold about you
- Ask us to correct inaccurate information
- Request deletion or restriction of processing in certain circumstances
- Object to certain types of processing

Some rights are subject to legal exceptions, particularly in relation to clinical records.

To exercise your rights or ask a question about how we use your information, please contact:

info@myndpractice.com



Cookies

Our website may use cookies to help it function effectively and, where applicable, understand how visitors use the site. You can manage cookies through your browser settings.

Questions or concerns

If you have any questions about how MYND Practice handles your information, please contact us at **info@myndpractice.com**.

If you remain concerned about how your information has been handled, you have the right to contact the **Information Commissioner's Office (ICO)**.